

2020 Academic Year
Tokyo University of the Arts Graduate School of Fine Arts
Research Student Application Guidelines

The research student program is for those who wish to receive guidance in a specified research field at our graduate schools.

Since they are non-degree students, research students cannot receive degrees nor credits.

According to the Ministerial Ordinance Pursuant to Article 7-1 (2) of the Immigration Control and Refugee Recognition Act, international students (except those who are permanent residents) must attend at least 10 hours of class per week (the equivalent of taking 7 courses) or perform an equivalent amount of supervised research to obtain and maintain “international student” residence status. Courses must be selected in advance under a supervisor’s instruction and, subsequently, approval to take the course must be obtained from the faculty member in charge of the course.

- Some courses are not open to research students. Full-time students enrolled in a degree program are given priority when there is competition among applicants for places in courses that are limited or assigned via lottery.
- Similarly, full-time students in degree programs are given priority in the use of studios and equipment.

Research students may not enroll in mandatory training classes except those required by their laboratory.

1. Research duration

Please choose one of the following and write it on your application. Note that you cannot change this after applying.

First-semester enrollment ♦ From April 1, 2020	First semester	April 1 to September 30, 2020
	Full year	April 1, 2020 to March 31, 2021
Second-semester enrollment ♦ From October 1, 2020	Second semester	October 1, 2020 to March 31, 2021
	Full year	October 1, 2020 to September 30, 2021

2. Application (entrance examination) qualifications

Anyone who meets the following conditions can apply:

Japanese (Japanese nationals)	First-semester enrollment	(1) Has completed a master’s degree program (includes anyone who expects to finish by March 2020)
		(2) Is deemed by this graduate school to have scholastic abilities corresponding to those in the preceding item
	Second-semester enrollment	(1) Has completed a master’s degree program (includes anyone who expects to finish by September 2020)
		(2) Is deemed by this graduate school to have scholastic abilities corresponding to those in the preceding item
Foreigners (non-Japanese nationals)	First-semester enrollment	(1) Has graduated from a university (includes anyone who expects to graduate by March 2020)
		(2) Is deemed by this university to have scholastic abilities corresponding to those in the preceding item.
	Second-semester enrollment	(1) Has graduated from a university (includes anyone who expects to graduate by September 2020)
		(2) Is deemed by this university to have scholastic abilities corresponding to those in the preceding item

Please contact the Educational Affairs Section until at least one month before the start of each application period if your application qualifications correspond to (2).

3. Research fields for which we are accepting applications

Applicants can request up to two choices in the same department and research field.

Department	Research field
Painting	Japanese painting; oil painting
Sculpture	Sculpture
Crafts	Metal carving; metal hammering; metal casting; Urushi-Art [Japanese Lacquer] (lacquer work, woodwork); Ceramics & Glass; textile arts
Design	Design
Architecture	Architectural design; environmental design; structural design; architectural theory
Intermedia Art	Intermedia art
Aesthetics and Art History	Aesthetics; Japanese and Asian art history; Western art history; history of crafts; art and education; artistic anatomy
Conservation	Conservation; conservation science
Global Art Practice	Global art practice

Please refer to the application qualifications in the “List of Research Fields and Studios (faculty advisors)” included with this guide.

4. Number of applicants

Limited number (differs by studio)

5. Selection method

Decisions are based on reviews of documents submitted.

6. Application procedures

(1) If you intend to apply, please send an email to the following address, and we will notify you of your entrance exam number:

♦ bijutsu.kyomukakari@ml.geidai.ac.jp (Educational Affairs Section, Faculty of Fine Arts)

♦ Information to include in your email: name of applicant (furigana and alphabet), desired department, research field and name of faculty member, and final academic background.

♦ Deadlines for sending email:

First semester, first term: Until 5 p.m. on Thursday, December 5, 2019 (Japan time)

First semester, second term: Until 5 p.m. on Friday, February 21, 2020 (Japan time)

Second semester: Until 5 p.m. on Monday, June 15, 2020 (Japan time)

(2) Applications accepted only by mail (items postmarked within the time periods noted below)

(Only those submissions postmarked within the period listed below will be accepted. For documents sent from overseas, only those that can be confirmed to have been sent within the accepted dates will be accepted)

Even after you receive your entrance exam number, you will not be able to take the test if you have not sent in the required documents.

(3) Time periods when applications are accepted:

First-semester enrollment ♦ From April 1, 2020	Period I (People planning to apply for a visa)	November 21 (Thu.) to December 6 (Fri.), 2019
	Period II (People who have Japanese nationality or a visa)	February 8 (Sat.) to 22 (Sat.), 2020
Second-semester enrollment ♦ From October 1, 2020	Both domestic and international applicants	June 1 (Mon.) to 16 (Tue.), 2020

• First semester, period I applicants: People of foreign nationality who plan to apply for a Japanese visa

• First semester, period II applicants: People with Japanese nationality or foreign nationals with a Japanese visa

Note: The following items will not be accepted under any circumstances:

1. Items postmarked in time periods other than those above
2. Items brought to TUA in person
3. Items submitted for the wrong period

• Details about application forms and required documents are available on the “FAQ & Mail” page of the TUA Admissions website.

TUA Admissions website FAQ & Mail: <http://admissions.geidai.ac.jp/qa/>

(4) Documents to be submitted

Please submit Japanese translations for items not written in Japanese.

1. Application form	TUA's designated form (P.13) (including résumé (P.14)) To be filled out in Japanese, in your own handwriting (however, this does not apply to Global Art Practice applicants) Please be sure to write the entrance exam number you received in step (1) in the designated space at the upper right of the application form.
2. ID photo	Taken within the three months before you apply and affixed to the designated location on the application form
3. Certificate of graduation (or anticipated graduation) from your last school	Submit the original. Color copies not permitted. Not required for those who have completed (or anticipate completing) a program at TUA.
4. Academic Transcript (Japanese translation also required)	Submitted documents will not be returned. We cannot accept certificates that cannot be reissued. Please submit a certificate that your alma mater has issued within the last three months. (Refer to the "FAQ & Mail" page of the TUA Admissions website.)
5. Recommendation letters	Not required for those who have completed (or anticipate completing) a program at TUA; format optional. Prepared by personnel who have advised/instructed you on your research or creative work, as well as personnel able to evaluate such. Applications must include the signature of the person recommending the applicant for admission. Parts of the application that are submitted separately from overseas should first be emailed in PDF format.
6. The results for the Examination for Japanese-Language Proficiency Test Certificate of Results and Scores (Only for applicants whose native tongue is not Japanese; excludes those applying to the Architecture Department and the Global Art Practice Department.)	Submit the Japanese-Language Proficiency Test Certificate of Results and Scores (N2 level or above). Copies of the certificate or test result notification (post card) are not permitted. Refer to the URL below about the issuance of certification. https://www.jlpt.jp/index.html
7. Materials that provide an understanding of your research (photos of your creative work, copy of your research thesis, etc.)	Not required for those who have completed (or anticipate completing) a program at TUA. Materials should generally be submitted in an A4-sized file. You will be disqualified if the creative work is found not to be your own. Regarding the return of materials <ul style="list-style-type: none"> Materials from successful applicants will be returned after enrollment. Materials from unsuccessful applicants will be returned according to the following guidelines: <ol style="list-style-type: none"> Return dates Periods I and II applicants: March 27 (Fri.), 2020, 9:00 a.m. to 12:30 p.m., 1:30 to 4:30 p.m. Second-semester applicants: September 11 (Fri.), 2020, 9:00 a.m. to 12:30 p.m., 1:30 to 4:30 p.m. Location Educational Affairs Section, Faculty of Fine Arts, TUA We will dispose of materials that are not collected or if applicants do not contact us during these time periods.
8. Entrance Screening Fee Remittance Proof Submission Form Note: Please check (5) "Entrance Screening Fee," for information about methods for paying the entrance Screening fee.	For Payment at convenience stores: <ul style="list-style-type: none"> Separate the 収納証明書 (Certificate of Payment) from the 取扱明細書 (details of payment) or 取扱明細兼領収書 (details of payment (receipt)) received when making payment at a convenience store and attach to the Entrance Screening Fee Remittance Proof Submission Form when submitting. For Payment by credit card: <ul style="list-style-type: none"> After making payment, go to the above URL or the URL indicated in the email notice of completion of payment, then download and print the PDF file from "収納証明書の印刷 (Print the payment certificate)". the 収納証明書 (Certificate of Payment) from the 取扱明細書 (details of payment) and attach to the back of the Entrance Screening Fee Remittance Proof Submission Form when submitting.
9. If you are currently employed, a letter of permission to take the entrance exam from your superior	People who are currently working; format optional.
10. Address stickers for use when enrollment procedure documents are sent	Please choose either the sticker for those with an address in Japan or the one for those with an address outside of Japan, and write your address clearly and carefully. Write your address in alphabetic characters if it is outside of Japan.

Notes:

- Foreign applicants that have a contact address in Japan (relatives, guarantor, or such) should write that address in the relevant section of the resume.
- We will not accept any inquiries related to whether we have received someone's application documents.
- There is a possibility that enrollment will be revoked if application documents submitted contain falsehoods.

(5) Entrance Screening Fee

1) Payment Amount : 9,800YEN

2) Payment Period :

First-semester enrollment (From April 1, 2020)	Period I applicants: November 21 (Thu.) to December 6 (Fri.), 2019 Period II applicants: February 8 (Sat.) to 22 (Sat.), 2020
Second-semester enrollment (From October 1, 2020)	June 1 (Mon.) to 16 (Thu.), 2020

*Please make sure you have completed payment before mailing application documents.

3) Methods for Paying Screening Fees

① Payment at convenience stores (◆ Payment inside Japan)

[Convenience stores where payments can be made] 7-Eleven, FamilyMart, Lawson, and Ministop

[Payment procedures]

- Enter the necessary information at a terminal in any of the above stores, then make payment at the cash register within 30 minutes using the 払込票／申込券 (payment stub/application ticket) issued from the terminal.
- After making payment, you will be issued a receipt and a ticket (取扱明細書 (details of payment) or 取扱明細兼領収書 (details of payment (receipt))).

[Mailing the Certificate of Payment] Separate the 収納証明書 (Certificate of Payment) from the 取扱明細書 (details of payment) or 取扱明細兼領収書 (details of payment (receipt)) received when making payment at a convenience store and attach to the Entrance Screening Fee Remittance Proof Submission Form when submitting.

- * Payment cannot be remitted from the ATMs located inside convenience stores. Be sure to complete the above procedures at a designated terminal.

② Payment by credit card (◆ Payment inside Japan ◆ Payment outside Japan)

[Payment procedures]

- Go to the University's “入学検定料支払い (Screening Fee Payment)” page (<https://e-apply.jp/n/geidai-net-research/>). Select the entrance examination you are applying for from “お支払い (Payment)”, then enter the basic information requested.
- Review your entries. Make a note of the (12-digit) Payment Processing Number and proceed to the payment screen.
- The cardholder's name may differ from the applicant's name. However, enter information for the applicant (not the cardholder) when entering the basic information on the screen.

[Mailing the Certificate of Payment] After making payment, go to the above URL or the URL indicated in the email notice of completion of payment, then download and print the PDF file from “収納証明書の印刷 (Print the payment certificate)”. the 収納証明書 (Certificate of Payment) from the 取扱明細書 (details of payment) and attach to the back of the Entrance Screening Fee Remittance Proof Submission Form when submitting.

<Attention>

- * A separate fee will apply in addition to the entrance screening fee.
- * For more information, see “入学検定料支払方法のご案内 (Screening Fee Payment Methods)” on the following page.
- * If you cannot pay by either method ① or ②, please consult the following section before applying.

Educational Affairs Section: bijutsu.kyomukakari@ml.geidai.ac.jp

Accounting Section: kaikei-keiri@ml.geidai.ac.jp

入学検定料支払方法のご案内

コンビニ端末でお申込みの場合(インターネット不要)

1 お申込み



マルチコピー機

<http://www.sej.co.jp>

最寄りの「セブン-イレブン」にある「マルチコピー機」へ。



TOP画面の「学び・教育」よりお申込みください。



学び・教育

入学検定料等支払



<http://www.family.co.jp>

最寄りの「ファミリーマート」にある「Famiポート」へ。



TOP画面の「各種サービスメニュー」よりお申込みください。



申込・請求

学び・教育

各種(入学検定料等)お支払いサービス



<http://www.lawson.co.jp>

<http://www.ministop.co.jp>

最寄りの「ローソン」「ミニストップ」にある「Loppi」へ。



TOP画面の「申込・請求(学び・教育)」よりお申込みください。



「各種申込(学び)」を含むボタン

学び・教育・各種検定試験

大学・短大・専門、小・中・高校等お支払い

東京藝術大学(研究生) をタッチし、申込情報を入力して「払込票/申込券」を発券ください。

※画面ボタンのデザインなどは予告なく変更となる場合があります。

2 お支払い

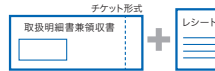
①コンビニのレジでお支払いください。

端末より「払込票」(マルチコピー機)または「申込券」(Famiポート、Loppi)が出力されますので、**30分以内にレジにてお支払いください。**



②お支払い後、チケットとレシートのお受け取りください。

「取扱明細書」(マルチコピー機)または「取扱明細書兼領収書」(Famiポート、Loppi)。



※お支払い済みの入学検定料はコンビニでは返金できません。

※お支払期限内に入学検定料のお支払いがない場合は、入力された情報はキャンセルとなります。

※すべての支払方法に対して入学検定料の他に、払込手数料が別途かかります。

3 出願

「取扱明細書」または「取扱明細書兼領収書」の「収納証明書」部分を切り取り、「入学検定料収納証明書提出用紙」に貼付して郵送してください。



貼付する場合、「感熱・感圧紙などを変色させる場合があります」と記載のある糊は使用しないでください。「収納証明書」が黒く変色する恐れがあります。

クレジットカードでお申込みの場合

<パソコン・スマートフォン>

※出願期間最終日のインターネットからのお申込みは23時までとなります。余裕を持ってご利用ください。

※PDFファイルを印刷するためのプリンターが必要となります。

本学「入学検定料支払い」ページにアクセス



<https://e-apply.jp/n/geidai-net-research/>



お支払い から

画面の指示に従って出願する入試を選んだ後、基本情報を入力。

入力内容が表示されます。間違いがなければ、次のページで表示される「受付番号(12桁)」を必ず控えたうえ、お支払い画面に進んでください。

※カード決済完了後の修正・取消はできません。申込を確定する前に、内容をよくご確認ください。

クレジットカードでお支払い



●お支払いされるカードの名義人は、受験生本人でなくても構いません。但し、前段の画面で入力する基本情報は、必ず受験生本人のものを入力してください。

お支払い後に上記URLまたは支払い完了メールに記載されたURLへアクセス(※1)し、

収納証明書の印刷 から

PDFファイルをダウンロードの上、印刷してください。

※1:お申込の際に発行された「受付番号(12桁)」が必要です。



上記URLからアクセス

※PDFファイルを印刷するためのプリンターが必要となります。

< Refunds of screening fees >

The entrance exam fee will not be refunded once it has been transferred except in the following cases:

1. You transferred the entrance exam fee and applied, but your application was not received.
2. You transferred the entrance exam fee, but did not submit the required documents.
3. You mistakenly transferred the entrance exam fee twice.

How to request a refund

Please download the entrance exam fee refund request form (for research students and nondegree students), from the TUA Admissions website, fill in the required items, attach the 収納証明書 (Certificate of Payment), and mail them to the Accounting Section, Strategic Planning Division, Tokyo University of the Arts (12-8 Ueno-Koen, Taito-ku, Tokyo 110-8714).

- Handling fees will be subtracted from the amount that TUA refunds applicants.
- Handling fees generated when paying the entrance exam fee are excluded from the refund.
- It ordinarily takes two to three months for a refund to be transferred after a refund request is received.
- The deadlines for submitting refund requests are as shown below. Entrance exam fees will not be refunded if a request is not submitted by the deadline.

Periods applications are accepted		Deadline for submitting refund request
First semester period I	November 21 (Thu.) to December 6 (Fri.), 2019	March 31, 2020
First semester period II	February 8 (Sat.) to 22 (Sat.), 2020	
Second semester	June 1 (Mon.) to 16 (Tue.), 2020	September 30, 2020

(6) Where to submit applications

Please place the documents you will be submitting in an envelope with “**Graduate School of Fine Arts research student application enclosed**” written in red on the envelope’s front and mail it registered express, postmarked within the period for submitting applications.

◆ When mailing from outside Japan (please do both 1 and 2 below)

1. Please make PDF files of the originals and send an email with the PDF data attached to the following email address:

◆ bijutsu.kyomukakari@ml.geidai.ac.jp (Educational Affairs Section, Faculty of Fine Arts)

2. Please mail the originals to the following address, **using the quickest method that makes it possible to track the delivery status (such as EMS)**.

Mailing address for applications

◆Tokyo University of the Arts 12-8 Ueno-Koen, Taito-ku, Tokyo 110-8714, Japan, Tel: +81-50-5525-2122	Research Student, Fine Arts
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Note: Documents cannot be altered or returned for any reason after an application is received.

◆ **Foreign applicants (1 and 2 do not apply to Global Art Practice applicants)**

Foreign applicants from other universities should take care regarding the following:

1. University classes and communication are conducted in Japanese. You will need to have sufficient Japanese-language skills to continue your research without impediment.
2. **Please attach Japanese translations for submitted documents written in languages other than Japanese.** (They do not need to be certified. Please attach items that you yourself have translated into Japanese.)
3. When applying from outside Japan, you will be asked to take care of the procedures for entering Japan yourself following acceptance. Note that a letter of acceptance will be issued following enrollment procedures (payment of enrollment fees).

7. Acceptance announcements

The entrance exam numbers of successful applicants will be posted on the TUA Admissions website:

<http://admissions.geidai.ac.jp/schedule-results/fine-arts/>

We are unable to respond to any phone or email inquiries.

First-semester enrollments (From April 1, 2020)	Period I (people planning to apply for visas)	Announcement planned for January 17 (Fri.), 2020
	Period II (people with Japanese nationality or visas)	Announcement planned for March 13 (Fri.), 2020
Second-semester enrollments (From October 1, 2020)	Announcement planned for July 16 (Thu.), 2020	

- Successful applicants will be mailed enrollment admission procedure documents separately.
- If you are away for an extended period, please take care that documents are sent back once the post office custody period has been exceeded.

8. Sending admission documents

- ♦ Scheduled from late January for first semester, period I (from April 1, 2020)
- ♦ Scheduled from late March for first semester, period II (from April 1, 2020)
- ♦ Scheduled from late July for second semester (from October 1, 2020)

9. Fees (projected amounts)

Details will be provided in the admission procedures documents issued to successful applicants.

At time of enrollment	Enrollment fee	¥84,600
	Other expenses (optional)	Premium for personal accident insurance for students pursuing education and research: ¥1,000 per year* Premium for personal liability insurance for students pursuing education and research: ¥340 per year*
After enrollment	Tuition (semester)	¥213,840
	Tuition (full year)	¥427,680

*The duration for enrollment in insurance is equal to the research period. However, insurance premiums are calculated in one-year increments so single-semester students will also be asked to pay the full year's premium. Please be aware of this when signing up.

Notes:

1. Enrollment fees will not be returned once admission procedures are completed.
2. If fees are revised between the date this guide is published and actual admission procedures, the revised amounts will apply. Additionally, the new tuition fees apply from the time of their revision should tuition fees be revised during enrollment.
3. As a rule, tuition fees are paid through automatic withdrawals from your bank account. You will be asked to submit an application for bank account debits at the time of admission procedures, and automatic withdrawals will take place from the registered account on designated days. (Withdrawal dates: the end of May for the first semester, and the end of November for the second semester.)
Other payment methods will be suggested if you have no bank account and cannot pay by debit from your account.
4. Depending on the department, separate class materials costs may be required in addition to the above. (Please follow your studio's instructions regarding payment methods following enrollment.)
5. Tuition fee exemption and deferral programs do not apply to research students.

6. About Japanese entry visas

Applicants must take responsibility for handling the procedures to apply to enter Japan and acquire a visa apart from enrollment procedures.

10. Other

- Student passenger fare discount programs do not apply to research students.
- Research Students may be restricted on use of facilities and equipment at TUA.
- Personal information that TUA acquires from research student applications is only used to select students for admission and in work related to successful applicants' enrollment procedures, not for any other purposes.

This English-language version of the Research Students Application Guideline is solely for reference purpose only. Please note that applicants must follow the procedures indicated in the original Japanese-language version brochure.

For more information about research student applications:

Educational Affairs Section, Faculty of Fine Arts, Tokyo

University of the Arts

Tel: 050-5525-2122

Email: bijutsu.kyomukakari@ml.geidai.ac.jp

List of Research Fields and Studios (faculty advisors)

Please write the name of your desired studio (faculty advisor), chosen from the list below, in the designated space on the application form.

Applications are limited to one research field. Applicants can list up to two choices within the same department and research field.

Please check the admission conditions listed for each studio before applying.

○ indicates that the applicant is accepted; × indicates that the applicant is not accepted.

In addition, please be aware that as a rule, interviews and contacts with faculty before you apply are not permitted.

(If you need to contact a faculty member in advance for scholarship applications, however, please contact the Educational Affairs Section.)

Notes

◇ Indicates that the faculty member is scheduled to retire at the end of March 2021, but is accepting students.

● indicates that the faculty member is scheduled to retire at the end of March 2021 and is not accepting students.

★ indicates that applications will not be accepted for the 2020 academic year.

(兼) Indicates that the faculty member is also overseeing another studio in the Graduate School of Fine Arts.

Department	Research field	Studio	Faculty advisor		Admission conditions					Reference
					First- semester enrollment	Second- semester enrollment	Japanese nationality	Foreign nationality		
							Master's degree	Bachelor's degree	Master's degree	
Painting	Japanese Painting	Japanese Painting Studio 1	UEDA, Kazuho	Professor	○	×	○	×	○	Applicants must have at least N1 level of proficiency in Japanese.
			EBI, Yo	Associate professor	○	×	○	×	○	
		Japanese Painting Studio 2	SAITO, Norihiko	Professor	○	×	○	×	○	
			MIYAKITA, Chiori	Associate professor	○	×	○	×	○	
		Japanese Painting Studio 3 (includes research into classical works)	YOSHIMURA, Seiji	Professor	○	×	○	×	○	
			★ Scheduled to be appointed in April 2020		—	—	—	—	—	
	Oil Painting	Oil Painting Studio 1	KOBAYASHI, Masato	Professor	○	○	○	○	○	Applicants must have at least N2 level of proficiency in Japanese.
		Oil Painting Studio 2	KOYAMA, Hotaro	Professor	○	○	○	×	○	
		Oil Painting Studio 3	O JUN	Professor	○	○	○	×	○	
		Oil Painting Studio 4	SUGITO, Hiroshi	Associate professor	○	○	○	○	○	
		Oil Painting Studio 5	Scheduled to be appointed in April 2020		○	○	○	○	○	
		Oil Painting Studio 6	Scheduled to be appointed in April 2020		○	○	○	×	○	
		Printmaking Studio 1	SCHNEIDER, Michael, W.	Associate professor	○	○	○	×	○	
		Printmaking Studio 2	MIIDA, Seiichiro	Associate professor	○	○	○	×	○	
		Mural Painting Studio 1 (Contemporary art / Art)	NAKAMURA, Masato	Professor	○	○	○	×	○	
		Mural Painting Studio 2	KUDO, Haruya	Professor	○	○	○	○	○	
		Oil Painting Technique and Material Studio 1	SAITO, Meo	Associate professor	○	○	○	○	○	
		Oil Painting Technique and Material Studio 2	AKIMOTO, Takayuki	Professor	○	○	○	×	○	

Department	Research field	Studio		Faculty advisor		Admission conditions					Reference
						First- semester enrollment	Second- semester enrollment	Japanese nationality	Foreign nationality		
								Master's degree	Bachelor's degree	Master's degree	
Sculpture	Sculpture	Sculpture	Studio 1	OTAKE, Rieko	Associate professor	○	○	○	○	○	Applicants must have at least N2 level of proficiency in Japanese.
		Sculpture	Studio 2	HAYASHI, Takeshi	Professor	○	○	○	○	○	
		Sculpture	Studio 3	OMAKI, Shinji	Professor	○	○	○	○	○	
		Sculpture	Studio 4	ODANI, Motohiko	Associate professor	○	○	○	○	○	
		Sculpture	Studio 5	HARA, Shinichi	Professor	○	○	○	○	○	
		Sculpture	Studio 6	★ Scheduled to be appointed in April 2020		—	—	—	—	—	
		Sculpture	Studio 7	MORI, Jun'ichi	Associate professor	○	○	○	○	○	
Crafts	Metal Carving	Studio 1		MAEDA, Hirotomo	Professor	○	○	○	○	○	Applicants must have at least N2 level of proficiency in Japanese.
	Metal Carving	Studio 2		IWATA, Hiroki	Associate professor	○	○	○	○	○	
	Metal Hammering	Studio 1		MARUYAMA, Tomomi	Professor	○	○	○	○	○	
	Metal Hammering	Studio 2		SHIMURA, Kazuhiko	Associate professor	○	○	○	○	○	
	Metal Casting	Studio 1		AKANUMA, Kiyoshi	Professor	○	○	○	○	○	
	Metal Casting	Studio 2		TANIOKA, Yasunori	Associate professor	○	○	○	○	○	
	Urushi (Japanese lacquer) Art	Studio 1	(Urushi works)	OGURA, Norihiko	Professor	○	○	○	○	○	
	Urushi (Japanese lacquer) Art	Studio 2	(Urushi works)	AOKI, Kodo	Associate professor	○	○	○	○	○	
	Urushi (Japanese lacquer) Art	Studio 3	(Woodworks)	SONOBE, Hidenori	Lecturer	○	○	○	○	○	
	Ceramics	Studio 1	(Porcelain)	◇ TOYOFUKU, Makoto	Professor	○	○	○	○	○	
	Ceramics	Studio 2	(Ceramics)	MIKAMI, Ryou	Associate professor	○	○	○	○	○	
	Ceramics	Studio 3	(Glass art)	(兼) FUJIWARA, Nobuyuki	Professor	○	○	○	○	○	
	Textile Arts	Studio 1		UEHARA, Toshimaru	Professor	○	○	○	○	○	
	Textile Arts	Studio 2		HASHIMOTO, Keiya	Associate professor	○	○	○	○	○	
Design	Design	Context	Studio 1 (Design Civics)	Sputniko!	Associate professor	○	○	○	×	○	Applicants must have at least N2 level of proficiency in Japanese.
			Studio 2 (Design Alternative)	YANAI, Michihiko	Professor	○	×	○	×	○	
			Studio 3 (Time & Space)	SUZUKI, Taro	Associate professor	○	○	○	×	○	
		Solution	Studio 4 (Visual Communication)	MATSUSHITA, Kei	Professor	○	×	○	×	○	
			Studio 5 (Design Place)	KIYOMIZU, Yasuhiro	Professor	○	×	○	×	○	
			Studio 6 (Design Prototyping)	NAGAHAMA, Masahiko	Professor	○	○	○	×	○	
			Studio 7 (Design Experience)	YAMAZAKI, Nobuyoshi	Associate professor	○	○	○	×	○	
		Basic	Studio 8 (Draw)	OSHIMOTO, Kazutoshi	Associate professor	○	×	○	×	○	
			Studio 9 (Design Embody)	HASHIMOTO, Kazuyuki	Professor	○	○	○	×	○	
			Studio 10 (Design Critical)	FUJISAKI, Keiichiro	Professor	○	×	○	×	○	

Department	Research field	Studio		Faculty advisor		Admission conditions					Reference
						First- semester enrollment	Second- semester enrollment	Japanese nationality	Foreign nationality		
								Master's degree	Bachelor's degree	Master's degree	
Architecture	Architectural Design	Architectural Design Studio 1		FUJIMURA, Ryuji	Associate professor	○	○	○	○	○	Students with Japanese language level of N2 or above are eligible.
		Architectural Design Studio 2		NAKAYAMA, Hideyuki	Associate professor	○	○	○	○	○	
		Architectural Design Studio 3		KASHIMURA, Fumi	Lecturer	○	○	○	○	○	
	Environmental Design	Environmental Design Studio 1		AOKI, Jun	Professor	○	○	○	○	○	
		Environmental Design Studio 2		YOKOMIZO, Makoto	Professor	○	○	○	○	○	
	Structural Design	Structural Design Studio 1		KANADA, Mitsuhiro	Associate professor	○	○	○	○	○	
	Architectural Theory	Architectural Theory Studio 1		MITSUI, Wataru	Professor	○	○	○	○	○	
		Architectural Theory Studio 2		● NOGUCHI, Masao	Professor	—	—	—	—	—	
Intermedia Art	Intermedia Art	Perception and Memory	Studio 1 (art history, photo and video theory)	◇ ITO, Toshiharu	Professor	○	○	○	○	○	Applicants must have at least N1 level of proficiency in Japanese. Applicants to the Department of Intermedia Art should electronically submit all the required application documents described on page 3 (PDF format only) in separate emails within the application period to: bijutsu.kyomukakari@ml.geidai.ac.jp.
			Studio 2 (photos and video)	SUZUKI, Risaku	Professor	○	○	○	○	○	
			Studio 3 (image, installations)	YAMASHIRO, Chikako	Associate professor	○	○	○	○	○	
		Language and the Body	Studio 4 (art communication, art project)	HIBINO, Katsuhiko	Professor	○	○	○	○	○	
			Studio 5 (stage expression, textual expression)	HASEBE, Hiroshi	Professor	○	○	○	○	○	
		Art and Science	Studio 6 (experimental music, media expression)	FURUKAWA, Kiyoshi	Professor	○	○	○	○	○	
			Studio 7 (media art)	HACHIYA, Kazuhiko	Associate professor	○	○	○	○	○	
		Materials and Creativity	Studio 8 (photography, spatial expression)	SATO, Tokihiro	Professor	○	○	○	○	○	
			Studio 9 (painting, installations, relational art)	OZAWA, Tsuyoshi	Professor	○	○	○	○	○	
Aesthetics and Art History	Aesthetics	Aesthetics Studio 1		HAYASHI, Takayuki	Associate professor	○	○	○	×	○	Applicants must have at least N2 level of proficiency in Japanese.
		Aesthetics Studio 2		KAWASE, Tomoyuki	Associate professor	○	○	○	×	○	
	Japanese and Asian Art History	Japanese and Asian Art History Studio 1		(兼) KATAYAMA, Mabi	Professor	○	○	○	○	○	
		Japanese and Asian Art History Studio 2		SUGA, Miho	Associate professor	○	○	○	○	○	
		Japanese and Asian Art History Studio 3		SATO, Doshin	Professor	○	○	○	○	○	
		Japanese and Asian Art History Studio 4		MATSUDA, Seichiro	Professor	○	○	○	×	○	
	Western Art History	Western Art History Studio 1		TANABE, Mikinosuke	Professor	○	○	○	×	○	
		Western Art History Studio 2		SATO, Naoki	Associate professor	○	○	○	○	○	
		Western Art History Studio 3		KOSHIKAWA, Michiaki	Professor	○	○	○	×	○	
	History of Crafts	Craft History Studio		KATAYAMA, Mabi	Professor	○	○	○	○	○	

Department	Research field	Studio	Faculty advisor		Admission conditions					Reference
					First- semester enrollment	Second- semester enrollment	Japanese nationality	Foreign nationality		
							Master's degree	Bachelor's degree	Master's degree	
Aesthetics and Art History	Art and Education	Art and Education Studio 1	AOYAGI, Michiko	Associate professor	○	×	○	×	○	Applicants must have at least N2 level of proficiency in Japanese.
		Art and Education Studio 2	WATANABA, Godai	Associate professor	○	×	○	×	○	
		Art and Education Studio 3	KIZU, Fumiya	Professor	○	×	○	×	○	
	Artistic Anatomy	Artistic Anatomy Studio	FUSE, Hideto	Associate professor	○	○	○	×	○	
Global Art Practice	Global Art Practice	Global Art Practice	FUJIWARA, Nobuyuki	Professor	○	○	○	×	○	
			IMAMIRA, Yusaku	Professor	○	○	○	×	○	
			SHINODA, Taro	Associate professor	○	○	○	×	○	
			ARAKI, Natsumi	Associate professor	○	○	○	×	○	
			LEE, Mina	Associate professor	○	○	○	×	○	
			MOHRI, Yuko	Lecturer	○	○	○	×	○	
Conservation	Conservation	Japanese Painting Studio 1	ARAI, Kei	Professor	×	×	×	×	×	MEXT scholarship students are accepted.
		Japanese Painting Studio 2	KUNISHI, Hanako	Associate professor	×	×	×	×	×	
		Oil Painting Studio	TSUCHIYA, Yuko	Professor	×	×	×	×	×	
			(兼) KUDO, Haruya	Professor	×	×	×	×	×	
		Sculpture Studio	◇ YABUUCHI, Satoshi	Professor	×	×	×	×	×	
			(兼) MORI, Jun'ichi	Professor	×	×	×	×	×	
		Crafts Studio	KITANO, Mariko	Associate professor	×	×	×	×	×	
		(Faculty members from the Department of Crafts may teach students in the craft studio depending on the research field)	◇ (兼) TOYOFUKU, Makoto	Professor	×	×	×	×	×	
			(兼) OGURA, Norihiko	Professor	×	×	×	×	×	
		Building and Districts Studio	Katsuhisa Ueno	Professor	×	×	×	×	×	
			(兼) MITSUI, Wataru	Professor	×	×	×	×	×	
	Conservation Science	Analytical Science Studio	★ Scheduled to be appointed in April 2020		×	×	×	×	×	
		Materials Science Studio 1	KIRINO, Fumiyo	Professor	×	×	×	×	×	
		Materials Science Studio 2	TSUKADA, Masahiko	Associate professor	×	×	×	×	×	

Research student application form

(For Global Art Practice Applicants ONLY)

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Résumé

Year	Month	Academic career (Provide information from university graduation on)
		University: Faculty: Department:
Work history		
Fine arts research history (works released, research theses, exhibitions, etc.)		

Note: Please attach a separate sheet in an optional format if there is not enough room.

Attestation regarding work(s) submitted, thesis, and portfolio

I hereby attest that the submitted work(s), thesis and portfolio are those of the applicant.		YYMMDD
Attester’s occupation	Attester’s name	
Faculty advisor	Signature	Seal

Obtain certification from a third party who is familiar with your abilities if you are unable to obtain certification by a faculty advisor.

To be completed by foreigners ☒ Please place check marks in boxes.

Language abilities	Reading	Writing	Speaking
Japanese	<input type="checkbox"/> Excellent	<input type="checkbox"/> Excellent	<input type="checkbox"/> Excellent
	<input type="checkbox"/> Good	<input type="checkbox"/> Good	<input type="checkbox"/> Good
	<input type="checkbox"/> Fair	<input type="checkbox"/> Fair	<input type="checkbox"/> Fair
	<input type="checkbox"/> Poor	<input type="checkbox"/> Poor	<input type="checkbox"/> Poor
English	<input type="checkbox"/> Excellent	<input type="checkbox"/> Excellent	<input type="checkbox"/> Excellent
	<input type="checkbox"/> Good	<input type="checkbox"/> Good	<input type="checkbox"/> Good
	<input type="checkbox"/> Fair	<input type="checkbox"/> Fair	<input type="checkbox"/> Fair
	<input type="checkbox"/> Poor	<input type="checkbox"/> Poor	<input type="checkbox"/> Poor

I hereby declare that the preceding items are true and correct.		
YY	MM	DD Your signature

Foreign applicant’s Japan contact information (Fill in only if you have a contact address in Japan)

To be completed by university

Please enter this applicant’s acceptance decision, affix your seal and submit it to the Educational Affairs Secti

Acceptance decision		Faculty member’s name (First Choice)	Seal
Acceptance decision		Faculty member’s name (Second Choice)	Seal

入学検定料収納証明書提出用紙

Entrance Screening Fee Remittance Proof Submission Form

太枠内を必ず記入してください。Please fill in the bold-framed area.

受験番号 Entrance examinee No	
フリガナ Furigana	
志願者氏名 Name	
アルファベット Name in alphabet	
電話番号 Phone number	
携帯電話番号 Mobile	
mail アドレス Email address	@

①コンビニエンスストアから支払をした場合 Payment at convenience stores

支払後に受け取る「取扱明細書」もしくは「取扱明細兼領収書」の「収納証明書」の部分を切り取り、下記①欄に貼り付けてください。

Separate the 収納証明書 (Certificate of Payment) from the 取扱明細書 (details of payment) or

取扱明細兼領収書 (details of payment (receipt)) received when making payment at a convenience store and attach to ① below.

②クレジットカードで支払をした場合 Payment by credit card

支払後に指定の URL へアクセスして印刷した「取扱明細書」の「収納証明書」の部分を切り取り、下記②欄に貼り付けてください。

After making payment, go to the URL indicated in the email notice of completion of payment, then download and print the PDF file from “収納証明書の印刷 (Print the payment certificate)”. the 収納証明書 (Certificate of Payment) from the 取扱明細書 (details of payment) and attach to ② below.

1

コンビニ支払

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2

カード支払

収納証明書
貼付欄

Address stickers for use when enrollment procedure documents are sent

Choose either 1. if you have an address in Japan or 2. if you have an address outside Japan and fill it in carefully, staying inside the bold lines. Please provide an address at which it is definitely possible to receive mailings.

1. For those with an address in Japan

(Please write in Japanese.)

〒		
住所：	都・道 府・県	市・区 町・村
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方		
氏名：		
<hr/>		様
(Entrance Exam Number) <hr/>		

2. For those with an address outside of Japan

(Please write in alphabetical characters.)

TO 【お届け先】
(氏名) Name
<hr/>
(住所) Address
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<hr/>
(郵便番号) Postal Code
<hr/>
(国名) Country
<hr/>
TEL・FAX
<hr/>
(Entrance Exam Number) <hr/>